



THRESHOLD[®]

ENTERPRISES LTD

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INSTRUCTIONS ON HOW TO COMPLETE A CREDIT APPLICATION AND REQUIRED FIELDS:

- 1) Applicant information, in the upper right corner: Please enter the date of the application, the name and title of the owner or officer filing out the form, and the phone number and fax number of the store location.
- 2) Please enter the name, address, attention to and email of the location bills should sent. PLEASE, NO PO BOXES, street address only.
- 3) If the account is a sole proprietorship, please enter the full name of the owner and the Social Security Number. If a corporation, please enter the Employer Identification Number. At least one of these fields is required to be completed in order to consider the application for Net terms.
- 4) Please complete the name and address fields of the owner(s) of the account. The address and phone number should be different from the store location unless the account is a home-based business.
- 5) Please list three of the best Net terms references. These ideally should be vitamin industry references. Credit card companies, landlords, cable companies, and other entities that require monthly payment to maintain service are not sufficient references. Please list as much contact information as is known about the references. Only Net references will be reviewed and confirmed.
- 6) The bank reference is especially important. Please include full name and address and the direct, not the 800#, for the bank, and the fax number if known. The bank account number must also be included.
- 7) Signature is required, and the form must be signed by an authorized owner or officer of the company.

These instructions do not add, modify, alter, or delete any of the language in the New Enrollment Form, the Credit Application, or the Threshold Standard Terms and Conditions.